

Berkshire Hathaway

1400 Newport Center 200

Newport Beach, CA 92660

Luxuryhomesinorangecounty.com

COMPANY DESCRIPTION

Fast paced multi million dollar international real estate business owned by Warren Buffett.

DUTIES & RESPONSIBILITIES

Marketing, create brochures, Interface with clients, Create custom marketing pieces, Attend open houses, Website update and design, Second languages welcomed, Design press releases, Multi tasking skillset required, Knowledge of excel Microsoft quick books, And industry related software will be learned, The interns work as a team and meet once to twice a week, And on weekends as needed. Car is helpful

QUALIFICATIONS & REQUIREMENTS

- Software and computer skills needed
- Good communication skills
- Great attitude
- Team work ethic
- Flexibility
- Must be motivated Driven and Focused

TIME COMMITMENT

These are the requested periods of time by the employer

- 3-term (50-100 hours/30 weeks)

HOW TO APPLY & DEADLINE

To apply, contact Lori Koppel (Berkshire Hathaway) on (949)248-0001 or Sarah Klim on (213)534-1193.

CONTACT INFORMATION

For More information please contact Lori Koppel at (949)248-0001 or lorikoppel@aol.com. You can also visit their website at Luxuryhomesinorangecounty.com